

The Invitation and Application Process for NJHS Selection

1 – Friday, October 2 - Invitations to begin the application and selection process will be delivered to students' 8th period classes.

2 – Monday, October 5 - Students may begin collecting application packets from Ms. McCauley in the library. These will only be available from Ms. McCauley (not subs or student aides.) Students will need to sign and date a form acknowledging receipt of application packet.

****Give recommendation letter requests to KLMS teachers by October 8, 4:00. TEACHERS ARE INSTRUCTED NOT TO TAKE THESE AFTER THIS DATE!****

*****ALL APPLICATION PACKETS SHOULD BE PICKED UP BY OCTOBER 8 - 8:10.**

3 – Tuesday, October 13 – Completed packets are due to Ms. McCauley by 4:00. Received packets will be signed and dated upon receipt. Packets received after this date and time will not be considered.

Please do not submit packets in special presentation folders or in any special format. The paperwork will be separated and filed so there is no need to make any fuss. Please return packets paper clipped together.

4 – Week of October 13-16 – The faculty council will review and evaluate packets.

5 – Monday, October 19 – Students will receive letters of acceptance or regret during 8th period. Letters of acceptance will have information regarding the induction ceremony and a letter to return by Wednesday, October 21. The letter will be a formal acceptance or declination of the invitation to join NJHS.

6 – Wednesday, October 21 – Return acceptance or declination letter to Ms. McCauley by 4:00.

7 – Induction ceremony – Monday, October 26, 7:00 -This was scheduled (as best as possible) to avoid conflict with PISD activities. PRACTICE WILL BE MONDAY 7:45 – 8:15 AM.

The induction ceremony will take place in the evening in the KLMS cafeteria. A brief reception will follow. The ceremony will have a brief speaker, a candle lighting ceremony, and the students will take the NJHS oath.

Dress for this occasion is: Ladies – nice pants, pant suit, skirt, or dress. Skirts should be appropriate length for school or church functions. Tops should be school dress code (no strapless, spaghetti straps, proper coverage). Gentlemen: Slacks (khakis are fine), shirt with buttons (no pullovers/T-shirts). Ties and jackets are optional. Jeans and tennis shoes are not acceptable.

Information about the application packet

Incomplete or incorrect packets will not be considered.

Late packets will not be considered.

The students' **citizenship** will be evaluated on the students' citizenship grades:

*on their 1st 6 weeks report card – a copy of the 1st 6 weeks report card must be submitted with the application

*input requested from all current teachers

The students' **character** will be evaluated by the students':

*letter of recommendation from a current KLMS teacher

*letter of recommendation from an adult sponsor or leader of an outside activity (church group, scouts, coach/instructor) **or** a KLMS coach or additional teacher.

*personal essay on excellence and leadership (more details in the application)

A form for the letter of recommendation will be part of the application packet. The student will give these forms to the adults from whom they are requesting a recommendation.

The letter of recommendation will provide evidence of the students' desire to excel in scholastics, leadership ability, and overall character.

Letters from non-KLMS staff members must be **sealed** when returned to the student. The student will then submit these with their application packet.

Letters of recommendation from family members will not be accepted.

Requests for letters of recommendation from **KLMS teachers will not be accepted after OCTOBER 8, 4:00**. The request must be given to the teacher and the teacher will return the letter to Ms. McCauley.

The students' **service** will be evaluated by the service activities in which the student has participated.

The students' **leadership** will be evaluated by the activities in which the student participates as a leader.

Money \$\$\$\$

The annual dues are \$10. This pays for the membership card and pin. We will order T-shirts shortly after forming. These are **completely optional** but it would be nice if everyone has a T-shirt.